

MINUTES OF FINANCE MEETING
THURSDAY 22nd JUNE 2017 @ 7.00PM

ATTENDEES:

Fr Tom, Colin Fisher, Con McHugh Will Carr, David Parnell, Danny O'Flanagan, Pat Sheehan.

APOLOGIES:

Marina Berry, Eileen Moroney

The meeting began with a prayer.

- 1 **Minutes of the last meeting held on 22nd June.**
The minutes of the last meeting were formally agreed.
- 2 **Matters arising from the Minutes:**
None.
- 3 **Signing of the Minutes**
Fr Tom agreed to sign a set for the Parish Records.
- 4 **Presbytery heating system.**
Fr Tom gave an overview on the work that had been completed. The work is almost complete and has included upgrading some parts of the original system installed in 1932. There are now 3 boilers installed as follows: library & sacristy, House split upstairs and downstairs, and the 2 bedroom flat. Many of the groups that use the house have mentioned that the house now feels warm and local heaters are no longer required.
- 5 **Electrical testing.**
During the above work it was highlighted that the main fuse board needed to be upgraded to be compliant with the latest electrical regulations and that this would help minimise any impact for future work being done. Danny agreed to look at this with one of his electricians.
- 6 **New Parish Sister – Agreement with Sisters of the Holy Rosary.**
It has been agreed that Sister Julie will receive a salary £8,000 and holiday entitlement 20 days per year (4 weeks). It was also mentioned that every 2nd year she would take a longer break returning home to Nigeria for one month as unpaid leave. The contract to be reviewed after two years.
- 7 **Parish worker for leading Liturgy and music**
Fr Tom is continuing to pursue improving the music as he feels this was an area of Parish life that needs improving and would benefit from professional help.
- 8 **Right of Way at Christ the King**
Two Right of Way signs have been erected in the two entries either side of the Parish property in Westhill Road and Hollyfast Road.
- 9 **Open Day**
Fr Tom advised he will pursue this on a Sunday afternoon in March/April with Parish groups to support.
- 10 **Gift Aid**
Eileen was unable to make the meeting but had provided Fr Tom with an update. Gift Aid of £16,500 had been claimed through the normal channels, along with a further £5,000 for the loose plate collection at Christ the King and St Augustine's (£2,500 per centre).

Ft Tom also explained that the counting system is now done on a Monday and entered on OPASS on Tuesday.

The Gift Aid Claim has now been submitted and the Small Donations Claim for both Christ the King and St Augustine's would be made this week.

11 Future Fund

About 60 people have signed up so far and regular contributions are being received. Discussion occurred on how this should be promoted considering the healthy parish finances and that the school promote a similar scheme. It was agreed not to actively promote the scheme, continuing to only make the leaflets available.

Discussion occurred on the parish investments and interest rates. It was agreed that Fr Tom could make an additional investment of £50,000 from the current bank account into Diocesan Investment funds in January.

Discussion also occurred on preferred charities (eg CAFOD, APF) for parishioners to donate through. It was agreed that a list would be provided in the newsletter.

12 AOB

Parish Centre. The handover on the 1st October went well. Fr Tom has received good feedback on Matthew and is pleased with progress so far. Frank is now on holiday but plans to help part time.

Parish Report. It is hoped to make this available around Easter 2017.

The meeting concluded at 8.15pm.

Next meeting will be Thursday 25th January 2017 at 7.00pm in the Presbytery