



14, Westhill Road, Coundon, Coventry, CV6 2AA

The Parish is part of the Archdiocese of Birmingham Registered Charity No. 234216

MINUTES OF FINANCE MEETING

THURSDAY 12th April 2018 @ 7.00PM

ATTENDEES:

Fr Tom, Colin Fisher, Con McHugh Will Carr, Pat Sheehan. Marina Berry, Eileen Moroney, Danny O' Flanagan.

APOLOGIES:

David Parnell

The meeting began with a prayer.

1 **Minutes of the last meeting held on 25th January 2018**

The minutes of the last meeting were formally agreed.

2 **Matters arising from the Minutes**

None.

3 **Signing of the Minutes**

Fr Tom agreed to sign a set of the updated minutes for the Parish Records.

4 **Office Refurbishment**

During the wintry weather in February a pipe burst in the roof space of the presbytery that caused damage to the flat and the parish office below. The required refurbishment has now been completed. A number of improvements have been made in the office. This work was covered by insurance. It is hoped that Fiona will be fully back in the office on Friday 13th April.



(Photograph taken on 19th April)

5 **Fr Michael Stack update**

Fr Michael Stack has decided that he would like to move back to Coventry to help with Parish work. The Archbishop has approved this and the Archdiocese is in the process of buying a suitable property for him to live in the parish. In the Birmingham Archdiocese there are 12 Priests retiring with only 2 Ordinations to replace these. Fr Michael will be a great help to the Parish and Father Tom.

6 **Parish worker for leading Liturgy and music**

To date Fr Tom has been unsuccessful in finding somebody to help improve the music. It was agreed to put this on the parish website and to use social media to find anybody that may be interested. Fr Tom will also provide a flyer for when 'The Society of St Gregory' meet at St Thomas More's Church on Saturday 5th May.

7 **Right of Way at Christ the King**

The Diocesan Property advisor has visited the site to look at the signage and review what has been happening. Photographs were taken. It was agreed that a formal letter should be written to the property owner by the Diocesan Solicitor to clarify the position on the right of access.

8 **Data and records project**

This is ongoing to support the requirements for GDPR which come into effect on 25th May. This includes an updated privacy statement and an approach to compliance. The latest status can be found at: <https://ctk-cov.org.uk/wp/gdpr/>

There is a Diocesan Workshop on GDPR awareness to look at all the practical implications for parish life. Christ the King are hosting this for the Coventry Deanery on Tuesday 22nd May 6pm in the Parish Centre.

9 **Gift Aid Update**

Fr Tom thanked Eileen and the team for distributing this year's envelopes. There are 20 new members but this has been offset by 15 members whose circumstances have changed and are no longer registered. There are also about 30 boxes (out of about 300) to be collected.

10 **Investment Scheme – Update**

There was an update on parish investments. It was agreed that no further action is required at present.

The following is a financial summary for 2017

Financial Summary	2017
Parish Receipts	
Offertories, donations etc.	£150,641
Operating income	£21,533
Interest	£17
Total	£172,191
Parish Payments	
Liturgical, pastoral etc	£77,865
Operating expenditure	£9,101
Administration	£32,561
Buildings maintenance and running costs	£60,288
Donations	£20,950
Total	£200,765
Parish Receipts - Parish Payments	-£28,574

Overall there was a shortfall of £28,574 from parish-based activities. This was offset by a combined rental income from the Parish Centre and St Augustine's Sports hall of £87,000, resulting in a surplus of £58,426. This together with a contribution from the Parish's cash reserves was used to purchase £70,000 of additional units in the Diocesan investment fund in January.

11 **Club review (six months)**

This is due to occur in the next few weeks with the club Manager. The following points will be included i) increase in the use of offensive language, ii) 9pm time limit for children, iii) availability of manage in club, iv) flexibility with timings associated with bookings.

12 **AOB**

1. **Inconsiderate Car Parking.** Fr Tom agreed to revisit the problem of potential car accidents which could occur due to inconsiderate parking in Westhill Rd adjacent to the church car park.
2. **St Augustine's Sports Centre.** The main hall is now being used by a gymnastics club. It is a regular booking and is used by many locals in the area. This has also helped to alleviate the problems with the floor when used for 5 A side football.
3. **Parish Report.** This has started and should be available mid May.
4. **The Next meeting** will be on Thursday 20th September at 7.00pm in the Presbytery.

The meeting concluded at 8pm.