



14, Westhill Road, Coundon, Coventry, CV6 2AA

The Parish is part of the Archdiocese of Birmingham Registered Charity No. 234216

MINUTES OF FINANCE MEETING

THURSDAY 28th February 2019 @ 7.30PM

ATTENDEES:

Fr Tom, Colin Fisher, Pat Sheehan, Danny O' Flanagan, Eileen Moroney

APOLOGIES:

Con McHugh, Will Carr, David Parnell, Marina Berry

- 1 The meeting began at 7.30pm with a prayer. We remembered James McHugh, Con's son who is unwell at the moment.
- 2 **Minutes of the last meeting held on 20th September at 7pm.** The Minutes of the last meeting were formally agreed. Eileen asked for one amendment. The percentage of the Gift Aid claimed is 56% rather than 52%. The Minutes were amended accordingly.
- 3 **Matters arising from the Minutes** None.
- 4 **Signing of the Minutes**
Fr Tom agreed to sign a set of the updated minutes for the Parish Records.
- 5 **Building Quinquennial Report**
The Quinquennial Report for Christ the King and St Augustine's had now been completed and the printed copy would be made available in the next week. There are no major issues. Danny O'Flanagan agreed to look at the two reports with Fr Tom and to prioritise any work that was needed.
- 6 **Right of Way at Christ the King**
The Archdiocese solicitor has reviewed the land register deeds. It has highlighted an entry that has been made in error by one of the houses that share the right of way. The solicitor has written to the land registry to get this amended. In parallel the solicitor has written a license agreement for use and be a licence to the first house only and personal to them. It would have to be renewed if the property was sold. The owners of the house have now agreed to sign the license.
- 7 **Lift to Parish Centre**
Members had been circulated with the four quotations from Stannah, Kone, Premier and Innovate. David Parnell had done excellent work on preparing the documents and members expressed their thanks to him. It was agreed that we would accept the quotation from Innovate. This was the lowest

cost and included the building works under the one contractor. As the costs were over £10,000, application would now be made to the Diocese for formal approval.

8 St Augustine's Sports Centre

Fr Tom is due to meet with Tim and Alan to finalise arrangements for the lighting in the Reception area and flood lighting to the car park. Members agreed it was time for a rent review and suggested a 2% increase for this year and an annual 1% increase for the next 3 years.

9 Investment Scheme – Update

There was an update on parish investments. With Brexit uncertainty it was decided not to invest any money this quarter.

10 Club review (six months)

The club seemed to be running well. Children are allowed 6pm-8pm weekday and up to 9pm at the weekend. Frank is still working 2 evenings a week supporting Matthew. Comments were made on challenging bad language in the club and this would be mentioned to the Manager.

11 GIFT AID

The Gift Aid scheme is running well. Eileen is grateful for all the help received from all the counters on a Monday. It was decided to start the distribution of the envelopes on weekend of March 16th /17th. This would be included in the week's Newsletter and following weeks. The first distribution would be from the Library and then after two weeks we would move the distribution desks to the porch. We would also look for some new Gift Aiders and Elizabeth would be available for this. Members were asked to support Eileen, Fiona, Elizabeth and Roger with this and to be available after Mass. The new envelopes begin on 7th April 2019.

12 AOB

- 1. Inconsiderate Car Parking.** Fr Tom has approached the local councillor, who has referred the matter to the Highways team to respond. It was felt this may be slow and never happen. To reduce the risk of an accident it was agreed to get a quote and for the parish to pay for pavement bollards from a Highways Agency approved supplier. Danny suggested contacting Lee Parker who has experience in this type of work.
- 2. The Next meeting** to be advised.

The meeting concluded at 8.30pm.